



RoyaltyShare

Digital Sales Template Specification

Version 1.22

1. Revision History

Version	Date of Change	Author/Editor	Changes
1.0	2009-10-22	Michael Gonitzke	Initial implementation of digital sales template specification
1.1	2010-03-16	Michael Gonitzke	Added multiple service support
1.2	2012-03-23	Michael Gonitzke	Add “free” flag and royalty-type support
1.21	2012-09-12	Michael Gonitzke	Updated service listings
1.22	2017-04-20	Sergio Capozzi	Add “Performance income” product-format

2. Introduction

The purpose of this document is to define information required for importing digital sales into the RoyaltyShare Digital Advantage platform using a standard template.

3. Importing Digital Sales

While RoyaltyShare supports all major digital music retailers, the current and historic marketplace for digital music offers endless outlets for digital sales. The purpose of this template is to provide a method to import digital sales into the RoyaltyShare Digital Advantage platform from currently unsupported digital service providers.

Each line of the RoyaltyShare Digital Sales Template represents a unique sales transaction by service, territory, monthly sales period, format, and product (album or track). Once populated with all required information, the template can be imported using the Upload Sales File feature on the Revenue tab.

The template “RoyaltyShare_DigitalSales_Template_v1.1” is supported only in Microsoft Office Excel 97 – 2003 Worksheet format. The name of the file can be changed as long as it remains in an .xls format.

4. Data Elements

The following tables define the fields available for import through the digital sales template. The template is divided into two parts: a header, followed by sales detail.

The following is provided for each data element in both the header and detail sections:

Field: the name of the digital sales template field.

Required: denotes fields required for import (Y), fields conditionally required (Y*), and optional fields (N). All required fields must be populated with data. No blanks are allowed. Note that at least one “Y*” field must be populated in order to import and match sales.

Type: defines the type of data entered as a numerical integer, date, restricted set of characters, or a text string.

Restrictions: the allowable format and/or length for each data type.

Description: additional information on acceptable data for each field. Restricted characters and certain sets of integers are further defined in this field, and applicable appendixes referenced.

4.1. Header Data Elements

Field	Required	Type	Restrictions	Description
Units	Y	Integer	[-]999999999	Control total; must equal the sum of unit sales in the file; can be negative
Royalty	Y	Integer	[-]999999999.99	Control total; must equal the sum of net royalties in the file; can be negative
Royalty Currency	Y	Char	3 chars	Payment currency code; 3-letter alphabetic ISO code (ISO 4217); see Appendix 6.3 for more information.

4.2. Sales Detail Data Elements

Field	Required	Type	Restrictions	Description
service-name	Y	Text	1-255 chars	Digital service provider name as defined by Appendix 6.1
label-name	N	Text	1-255 chars	Label name
country-code	Y	Char	2 chars	2-letter alphabetic ISO code (ISO 31661-alpha-2 code) for the sales territory; see Appendix 6.2 for more information
sale-year	Y	Date	yyyy	Year of sales reported
sale-month	Y	Date	mm	Month of sales reported; leading zeros can be omitted
product-type	Y	Char	1 char	Product type; A=Album T=Track
product-format	Y	Text	1-255 chars	Product format: D = Download DP = Premium download DU = Upgrade download DD = Dual download DTETH = Tethered download VPD = Variable price download RING = Ringtone DS = Stream BG = Background music JB = Jukebox PI = Performance income
media-type	Y	Char	1 char	Media type for the product; A=Audio V=Video
service-product-id	N	Text	1-255 chars	Product ID assigned by the service or distributor
client-product-id	N	Text	1-255 chars	Product ID assigned by the client specific to the service provider
artist-name	Y	Text	1-255 chars	Artist name

catalog-id	N	Text	1-32 chars	Catalog number
upc-ean	Y*	Text	12 or 13 digits	UPC / EAN code
album-name	Y*	Text	1-255 chars	Album name
isrc	Y*	Text	12 chars	International Standard Recording Code
track-no	N	Integer	1-3 digits	Track number
track-name	Y*	Text	1-255 chars	Track name
units	Y	Integer	[-]999999999	Unit sales; can be negative
retail-price	N	Integer	99.99999999	Unit price paid by customer in payment currency
royalty-price	N	Integer	99.99999999	Price per unit in payment currency; used for external calculations only and will not be imported
royalty-total	Y	Integer	[-]999999999.99	Net royalties from sales; can be negative
free	N	Char	1 char	Y = free (net revenue must be 0.00); N = paid; defaults to N if left blank
royalty-type	N	Text	1-7 chars	Determines if associated sales are to be processed against the noted royalty runs. Defaults to "All" if blank. The following royalty run names must be used and multiple selection can be entered with a space between run types: All = Available for all royalty run types Artist = Available for artist royalties Label = Available for label royalties US-Mech = Available for US mechanical royalties CA-Mech = Available for Canadian mechanical royalties

5. Data Element Examples

5.1. Header Data Element Examples

- Units: 325
- Royalty: 1,056.30
- Royalty Currency: USD

5.2. Sales Detail Data Element Examples

- service Name: Rhapsody
- label-name: Capitol
- country-code: US
- sale-year: 2005
- sale-month: 07
- product-type: T
- product-format: D
- media-type: A
- service-product-id: 900012CA

- client-product-id: 1000234RHC
- artist-name: Radiohead
- catalog-id: 55229
- upc-ean: 012345678912
- album-name: OK Computer
- isrc: USAB12345678
- track-no: 6
- track-name: Karma Police
- units: 23
- retail-price: 1.09
- royalty-price: 0.89
- royalty-total: 20.47
- free: N
- royalty-type: All

Appendix

6.1. Service Names

All supported services can be found on the “Service Names” tab of the Digital Sales Template.

Select the appropriate service name for your digital sales and enter the complete name for that service into the “service-name” field (column A) in the Digital Sales Template. The service name will appear in analytics, the aggregated digital output file, and all relevant royalty reporting.

To use multiple services, include a “distributor-name” (column B) in the Digital Sales Template.

6.2. Country Codes

RoyaltyShare accepts 2-letter alphabetic codes (ISO 3166-1-alpha-2 code) for all countries as defined by the International Organization for Standardization (ISO). For a complete listing of codes and their equivalent countries, visit http://www.iso.org/iso/english_country_names_and_code_elements.

6.3. Currency Codes

RoyaltyShare accepts 3-letter alphabetic codes (ISO 4217) for all currencies as defined by the International Organization for Standardization (ISO). For a complete listing of codes and their equivalent countries, visit http://www.iso.org/iso/support/currency_codes_list-1.htm.